

Prem Goyal OBE JP
Members' Room
PO Box 270
Guildhall
London EC2P 2EJ

The Right Honourable the Lord Mayor
c/o The Town Clerk
Guildhall
London EC2P 2EJ

13 November 2017

Dear Lord Mayor,

Breach of the Members' Code of Conduct

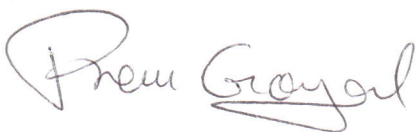
I refer to the decision letter dated 13th November 2017 conveying the decision of the Assessment Sub-committee of the Standards Committee on 13th November 2017 on the complaint made by Sir Michael Bear against me on 25th October 2017.

I would like to offer my sincere and unreserved apology to you and the other members of the Court of Common Council for my inappropriate use of Corporation printing facilities for electoral purposes in breach of the Members' Code of Conduct (paragraphs 1(a) and 2(i)).

I also undertake to the Court that I will not at any time in the future use Corporation resources, including (but not limited to) communication and printing facilities, meeting rooms, and hospitality and other privileges extended to me by the Corporation by virtue of my office for inappropriate purposes, including political purposes, and I will fully comply with all of the provisions of the Members' Code of Conduct whilst an elected member of the Corporation.

Finally, I agree to undertake training with the Monitoring Officer and reimburse the Corporation for the cost of the leaflets the subject of the complaint as stipulated by the Assessment Sub-committee.

Yours sincerely,



Prem Goyal OBE JP
City Councilman